

## Youth Worker Arts Specialist

### Apply at:

<https://www.indeed.ca/jobs?q=arts&l=ontario&limit=20&ts=1535573370036&rq=1&fromage=last&vk=283450f4d2e4f70e>

**STATUS:** Full time union (CUPE 2289)

**DEPARTMENT:** Youth services

**# HRS / WEEK:** 25

**REPORT TO:** Manager, Youth Services

**SALARY :** Band 9., \$ 35,293 (pro-rated to 25 hrs/wk)

### POSITION SUMMARY:

The position creates, facilitates and implements arts based programs for youth with the support of the Youth Services Manager. Creative programming should be informed by young people and develop their creative and intellectual skills and talents. Develop and execute a communication strategy for our arts Studio, built around an annual program of events in which young people are encouraged to showcase their talents. Build strategic partnerships with external agencies, funders and donors to support the future sustainability of the space, and ensures the safety of users and maintenance/upkeep of the space.

### A. ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Build and grow a creative arts program operating from the Youth Arcade Studio in **consultation with youth, focusing on a particular discipline of the arts, this may include but is not limited to (arts, drama, creative movement, music and creative thinking/design etc.).** \*\*
2. Assist with the preparation of grant proposals to support the activities and programs operating from the space.
3. Responsible for Health & Safety and general daily maintenance and up keep of the space.
5. Responsible for building and maintaining partnerships which will support the development of the space and enrich creative programming.
6. Develop and execute an outreach, youth engagement and communication plan, to ensure the space is operating to capacity and that the program is communicated effectively, including the use of social media.
7. Develop an annual work-plan which includes a calendar of events for the year where youth have the opportunity to showcase their talents.
8. Coordinate and oversee the rotation of young people's creative work through the use of the 'landed gallery' window.
9. Supervise peer leaders and volunteers who support the Studio programming on-site.
10. Foster a youth friendly, creative arts, peer led space.
11. Participate in the larger Youth Services staff team and occasionally support the other youth services programs and activities.

12. Ensure confidentiality is maintained in all client and personnel matters.

**B. ORGANIZATIONAL RESPONSIBILITIES:**

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1. Maintain accurate program reports and statistics as needed.
2. Prepare for and actively participate in regular staff meetings, supervision meetings, including the establishment and evaluation of a personal yearly work plan.
3. Adhere to all SSCH, Arcade policies and procedures and ensure that confidentiality is maintained on all client and staff matters.
4. Cooperate and participate with health and safety legislation.
5. Ensure professional and effective communication with other organizations, youth, parents/guardians and other caregivers.

**C. SKILLS AND QUALIFICATIONS:**

- BA or BSW and three year's recent experience in working with youth, arts engagement, program coordination, or combined equivalent.
- Extensive experience and knowledge of a particular discipline of the arts, this may include but is not limited to (arts, drama, creative movement, music and creative thinking/design etc.), as well as issues affecting youth
- Demonstrated experience working within one or more of the following areas: youth engagement, youth arts programing, youth leadership and community arts.
- Demonstrated ability to build and nurture cross sector partnerships.
- Skilled in the area of site coordination and strategic planning.
- Recent demonstrated experience in supervising, coaching and guiding peer leaders and volunteers.
- Ability to multi task and remain goal and solution focused.
- Demonstrated ability to work from an anti-oppression framework and in a multicultural/multiracial organization.
- Self-starter, ability to work well independently as well as in a team
- Certification in Crisis Prevention and Intervention or willing to train.
- Strong written and verbal communication skills in English and computer proficiency in MS Office programs, web based data entry and VOIP.
- A current Police Record Check is required.

*St. Stephen's Community House is committed to diversity, equity and accessibility in accommodating applicants with disabilities throughout the hiring process, in accordance with the Accessibility for Ontarians with Disabilities Act (AODA). The Human Resources Administrator will make every reasonable effort to accommodate the needs of applicants requesting accommodation at any stage of hiring process.*

*St. Stephen's Community House is an equal opportunity employer and is committed to a workforce that is reflective of the communities we serve.*

*We thank all candidates for their interest, however only those selected will be contacted,*

Job Type: Full-time

Experience:

- working with youth: 3 years (Required)

Education:

- Bachelor's Degree (Required)